

Bear River Junior Bruins

Board of Directors Meeting- Regular

01/05/2026 – 6:00pm – Cottage Hill MPR

1. Call to Order: 6:05pm

- Board Attendance: Kristina Luka, Chris Lewis, Jennell Williams, Sarah Danby, Jessica Salas, Kalaelani Rodrigues, Mike Main
- Community Attendance: Stephanie Lacroix, Danielle Heard, Brian Danby, Brian Boice, Kevin Dahl, Anthony Luka, Salene Luka

2. Review/Vote December Mins:

- Mike motions to approve minutes, Chris seconds, approved

3. Treasurer Report (Kristina for now)

- Balance- \$87,887.52
- Field usage in 2024-\$8294 (2025 pending)

4. Fundraising (Jessica)

- Sponsor flyer suggestions discussed- Banners, social media ads, ads on website and facebook, possible sponsor billboard on building on Combie next to firehouse, sponsor banners on fence at games
- Getting a helper for fundraising
 - Either a dedicated helper or everyone helps approach potential sponsors, follow-up as needed.
- Fundraiser minimum requirement or we charge
 - Kristina suggested for things like fill the helmet, instead of volunteer hours, this puts credits toward fundraiser minimum.
 - Jennell suggested possibly sell the raffle tickets up front to families instead of relying on them to purchase at the raffle time.
 - Jessica would like added to the bylaws that the fundraising minimum is required and if not fulfilled, the families are charged. If scholarship athlete, they still have to pay the fundraiser minimum or raise the funds.

5. Snack Shack (TBD)

- Mike suggests possibly hire HS kids for snack shack

6. Spirit Wear (TBD)- Anthony Luka appointed

- Nothing to report

7. Volunteer Coordinator (Kalaelani)

- Possibly withhold equipment until half hours are signed up for (like 2024)

- **Not yet voted on**
- Junior coaches hours shouldn't go towards their parents volunteer hours (will need vote?)
 - Junior coaches shouldn't get all the perks, possibly even limit "extra" coaches, still get hours but not perks (food gift card, swag, shirts, etc.)
 - **Neither point voted on, further discussion required**
- Jennell suggests breaking up volunteer checks/hours into 3 and if they are not fulfilled by those time periods, the corresponding check is cashed.
 - **Not yet voted on**
- Kayla proposed to go back to checks for volunteer hours and equipment instead of credit cards.
 - **Not yet voted on**

8. Safety Manager (TBD)

- Jennell says we may need new coaches safety bags this year
- Nominated for position- Jessica Zeno, Stephanie Lacroix

Vote- Stephanie Lacroix appointed

9. Cheer Coordinator (Sarah)

- Appoint a cheer assistant (Kymberley Zinola)
 - Sarah moves to appoint Kymberley Zinola to cheer assistant, Kalaelani seconds, vote-motion passes
- Discuss cheer budget/Vegas 2026
 - Entrance fees covered by the board for JAMS
 - Cheers do their own fundraising for Vegas, separate from Football and keep monies for Cheer specifically raised for Vegas
 - Registration fees only cover regular season and post-season, NOT JAMS/Vegas
- Cheer uniforms (plan to use old uniforms for at least 1 more year)
- Pre-season cheer strength and conditions (possibly starting February)

10. Equipment (TBD)

- Nominated Kevin Dahl- approved none opposed
- 105 Helmets went out for service, 19 helmets need to be replaced
- Shoulder pads still need to be inventoried

11. Registration (Jennell)

- Opens February 1st (early) for payment plan
- Football registration- \$325
 - Chris moves to keep registration the same as last year, Mike seconds
 - Vote-motion passes (Jessica opposed)
- Cheer registration- \$325
- Cheer uniform- \$300

12. Vice President (Chris)

- Nothing to report

13. President (Kristina)

- Address appointed positions and vote/assign as needed
- Approve sending coaches to conference
 - Mike moves to send coaches to conference, Anthony Luka seconds. Vote- Motion passes
- Review bylaws and update as needed
 - Motion to allow Salene Luka to be treasurer despite family relation to Kristina and Anthony (Anthony's sister).
 - Need to revise bylaws to add exception to no family member as co-signers on account. Something like, "family members cannot be signer on account, *unless no one else signs up for a signer position (i.e. Treasurer) and a family member is willing to accept the position*". Chris moves, Sarah seconds. **Need further discussion at February's meeting to figure out exact language.**
- Timeline review for the year so we can stay on top of what's coming and not feel last minute
- Discuss budgets for each "department" (helmets, pads, jerseys, etc.) and cheer equipment
- Vote on amount for volunteer and equipment checks
 - Volunteer checks- 3ea \$150 (total of \$450) - Chris moves, Sarah second, vote- motion passes
 - Equipment checks- \$250
- Review and vote on registration fees

14. New Business

- **Kalaelani:**
 - Parent requirement: Physicals must be completed before the season begins (no BRJB physical clinic this year)
 - Spirit wear: Consider doing online only sales; we don't hold inventory, limited specialty items at the snack shack to prioritize volunteers for higher need areas
 - Volunteer deposit method; consider returning to checks or money orders
 - Volunteer deposit amount; consider raising to \$300 (option of three \$100 checks)
 - Scholarship athletes:
 - Require financial documentation
 - Scholarship decisions voted on by the board
 - Limited number of scholarships (determined before season)
 - Discuss adjusting the equipment deposit to better reflect the actual cost of the issued items
- **Mike:**
 - Vote on adding coaches clinic to budget rather than voting yearly
 - I would like to document each positions duties for future boards and accountability (need everyone's input on what goes into the positions)
 - At December 2025's meeting, the board discussed purchasing shoulder pads and that it was voted down. I'd like to discuss getting additional quotes if needed (or retail if cheaper) as there was a fundraiser specifically for this purchase in 2025.
 - I recall rumors about us having to purchase our own practice pads and storage container due to the high school taking their equipment back. Is this true and if so, how do we go about this (donations, out of budget, balance)?

- Coaching coordinator vote- Brian Boice and Brian Danby nominated
 - Vote- Brian Danby 4, Brian Boice 3, Danby wins
- February meeting- Feb 2nd 6pm Cottage Hill MPR
 - **Discuss scholarships (requirements, how many, etc.)**

15. **Adjournment:** 8:35pm